

MEETING MINUTES

Meeting:	9th GSA Council Meeting		
Date of Meeting:	August 24, 2017	Time:	1:00 p.m. – 2:00 p.m.
Minutes Prepared By:	GSA Secretary	Location:	

1. Meeting Objective

Eight GSA Council Meeting

2. Attendees

Council Members: Ranbir Bali, (President), Caesar Clemente (Secretary), Ashleigh Massey (Representative), Erin Archer (Representative), Akriti (Attending in behalf of Samip Dhakal)

Absent: Samip Dhakal (Representative)

3. Agenda and Notes, Decisions, Issues

Topic	Discussion	
Meeting Protocols	<ul style="list-style-type: none"> - - The last meeting was approved by the council. - - Akriti was officially introduced and accepted as a representative on behalf of Samip Dhakal 	
New Office	<ul style="list-style-type: none"> - - The president informed the council that GSA office would be transferred to the main university building. The office will be fully functional this coming September. The location of the office is near the president's office. He further averred that this move would make GSA more accessible to graduate studies students as it is now in proximity where the students conduct their classes. 	
Freshmen Orientation Issues	<ul style="list-style-type: none"> - The president informed the group that they need to choose about what dessert will be served on the GSA orientation day. Due to the limited type of dessert Aramark provides, the council agreed to do a potluck instead. The council members decided among themselves which type of dessert to bring and who will bring it. The decision is as follows: 	
	Caesar and Vera	Cakes
	Erin	Squares
	Ashleigh	Cookies
	Ranbir	Pop
	<ul style="list-style-type: none"> - - The president suggested that each dessert should at least be enough to feed 40 persons. - - During the departmental orientation, Akriti will be the emcee for the MISAM/MISSM program as a replacement for Samip who is still not around by that time. - - Ashleigh will send the council members suggested topics on what to discuss to the “What we wish we knew” portion of the GSA general orientation. Each council member will produce their presentation. All presentations will then be consolidated. The president reminded the council to start preparing and finalizing their presentations as it is already nearing September 5. - - The president told the council that the first volunteer training would be on the 30th. He encouraged the council members to attend that event. He further emphasized the importance of orienting the volunteers on the GSA 	

	<p>orientation activities.</p> <ul style="list-style-type: none"> - - The president scheduled a meeting for September 1. He further said that during the September 1 meeting everything regarding orientation should be finalized already. 								
<p>Meet and Greet GSA Event</p>	<ul style="list-style-type: none"> - The president encouraged the group to finally decide what type of activity will be conducted for the “Meet and Greet” event. The council decided the following: <table border="1" data-bbox="456 394 1490 869"> <tr> <td data-bbox="456 394 834 428">- Name of Event</td> <td data-bbox="834 394 1490 428">- Meet and Greet</td> </tr> <tr> <td data-bbox="456 428 834 632">- Purpose</td> <td data-bbox="834 428 1490 632">- - To provide an avenue for the old and new students, the GSA council members and the academic management to interact with each other to promote a communal spirit among GSA members and its stakeholders.</td> </tr> <tr> <td data-bbox="456 632 834 665">- Date and time</td> <td data-bbox="834 632 1490 665">- September 22, 5-9 PM</td> </tr> <tr> <td data-bbox="456 665 834 869">- Description of Event</td> <td data-bbox="834 665 1490 869">- The event will begin at 5 PM with a small program where the will present to the body the annual GSA plans. This would be followed by a dinner. - Next will be a movie event at the theater (Suggested movie was Dr Strange)</td> </tr> </table> - 	- Name of Event	- Meet and Greet	- Purpose	- - To provide an avenue for the old and new students, the GSA council members and the academic management to interact with each other to promote a communal spirit among GSA members and its stakeholders.	- Date and time	- September 22, 5-9 PM	- Description of Event	- The event will begin at 5 PM with a small program where the will present to the body the annual GSA plans. This would be followed by a dinner. - Next will be a movie event at the theater (Suggested movie was Dr Strange)
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<p>Other Issues</p>	<ul style="list-style-type: none"> - - The draft resolution for the GSA increase next year was discussed by the group. Finally, the council members decided that 150 dollars would be an appropriate increase. This increase would give the next regime enough funds to sustain their activities. - - The secretary informed the group that the draft for the operating budget for this year is already done, but some details need to be ironed out. The treasurer still needs to examine the report. Once this is done, the document will be distributed to the council for perusal and approval. 								

4. Action Items

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