**MEETING MINUTES**

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|  | **Meeting:** | General Council Meeting |  |  |  |  |  |
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|  | **Date of Meeting:** | 13th AUG, 2019 | **Time:** |  | 12:30PM to 01:30PM | |  |
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|  | **Minutes Prepared By:** | GSA Secretary | **Location:** |  | AW118 | |  |
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|  | **1. Meeting Objective** |  |  |  |  |  |  |
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GSA General Council Meeting

**2. Attendees**



Council Members: Rajat Wason (President), Sushant Sharma (VP Internal and External Affairs) connected over voice call, Jasmine Kaur Gill (VP Student Life).

Management: Dr. Colin

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| 3. Agenda and Notes, Decisions, Issues | |
| Topic | **Discussion** |
| Referendum & Resolutions | * All resolutions are signed and up-to-date saved in the google drive, except for the Table Tennis one for which Sushant is waiting for Akash’s signature to go on it. |
| Finance Issues | * Rajat spoke with Justin, Audit report will be done and submitted by end of this week. * Dean suggested to get it (Audit Report) crosscheck with Christine. * Dean asked finance office regarding the money deposit through fee in GSA account this week. |
| Orientation | * Jasmine showed her concern regarding number of Volunteer that will be helping during an orientation. * She asked to meet all volunteer and instruct them prior to orientation begins like at 08:30 a.m. * Regarding Goodie bag, Rajat told everyone about the budget which is 800$ * Dr Alison, Dr Wendy, Dr Cecilia will address new students during the event. * Also, Dr. Alison will buy and wear FGS hoodie in the event. * Rajat and Jasmine confirmed that Ola might not be available during the orientation event. * Interactive session will consist of many helpful points from GSA. * International office is collaborating with GSA to give Swag bag to new students based on QA session (5 Bags in total). * The president of ISACA Mr. Harbir Sharma will speak for few mins on ISACA. * During interactive session – GSA will highlight on Online services and Moodle to new students. * Also, there will be some important point on useful information like Banking – interact, credit card, maintaining the credit history, bus pass from book store of university etc. * Dean suggested not to repeat same points (useful) highlighted by GSA during the event. * Jasmine suggested to use the international handout to highlight few important points to new students like Library access etc. * Dr. Colin advised council to give brief information about upcoming events, importance of meet and greet, why students should be the part of these events? * Also, Dr. Colin suggested to always talk about the most upcoming event in your present event Dean suggested to talk about next event. (like Diwali etc.) * Meet and Greet day will be organized on 17th week of September on Tuesday. * Bsides tickets are on high side 50$, students are hesitant to buy and attend the event. * Due to increase number of students, the council will order more T-Shirts for the event. |