**MEETING MINUTES**

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|  | **Meeting:** | Graduate Representative Council |  |  |  GRC Transition Meeting 2020 |  |  |
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|  | **Date of Meeting:** | 20th April 2020 | **Time:** |  | 05:00 PM to 06:00PM |  |
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|  | **Minutes Prepared By:** | GSA Secretary | **Location:** |  | Individual home via Google meet  |  |
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|  | **1. Meeting Objective** |  |  |  |  |  |  |
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GSA General Council Meeting

**2. Attendees**



Council Members: Rajat Wason (President), Sushant Sharma (VP Internal and External Affairs), Jasmine (VP Student Life). Akash Chavda (VP Finance)

New Council Members: Sandeep Bonagiri (President), Naga Venkata Palaparthy (VP Internal and External Affairs), Nakkina Bhargava Sai (VP Finance), Deepthi Gudapati (VP Student Life)

Program Representatives: Isha Pathak, Abhilash Nallarala, Satinderpal Singh.

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| 3. Agenda and Notes, Decisions, Issues |
| Topic | **Discussion** |
| Other Issues  | * Rajat welcomed everyone in the meeting and started the meeting with an introduction session.
* Rajat introduced about Adam and Kimberley who were not present in the meeting.
* Rajat told everyone about brief introduction of GRC.
* He told that GRC is a bigger and upper body than executive directors of GSA.
* Rajat wishes the new council for their new roles for serving graduate students in their best interests.
* The GRC meeting should be held every month by the council.
* Rajat told everyone that the Quorum must be maintained which comprise of 2/3 of the participants for the meeting.
* Sandeep asked Rajat who all the part of the GRC? He replied that it comprises of all the GSA executives’ members and any club which comes under GSA.
* Rajat told everyone that GSA will support university Graduate Students through GSA funds during this covid-19 situation.
* Rajat told everyone about the Fee levy which is deducted as CAD$25 each semester from that total fund collected 90% is disbursed in scholarships/bursary.
* The deadline to apply for GSA scholarship award is 15th May.
* Rajat told everyone that the total amount of CAD$ 10,000 will be disbursed among graduate student on the need bases, and the award will be administered by the CUE Financial Aid Office.
* The Financial aid office will shortlist the students as they have the set procedures for the selection process.
* Bhargava suggested to have fixed amount to disburse as a support amount during Covid-19 situation.
* GRC will set the cap in terms of fixed amount to be disbursed for the shortlisted students for the support fund by GSA.
* Deepthi asked the council who will do the selection or filtering of applications? – the filtering will be done by Financial aid office only.
* She asked the council whether the same students who have already taken the benefit from GSA in the month will again be eligible for other GSA support benefits.
* Rajat replied that it’s the responsibility of Financial aid office and they do this in a very fair manner in terms of distribution of funds for bursary – preference will be given to other students who have not received benefits earlier.
* Sandeep asked Rajat that can the members of GRC can apply for the awards from GSA?
* There is no restrictions to any GRC member to apply for awards but it seems unethical.
* Naga asked the council – Are we setting up the any specific criteria for students?
* Rajat replied that it’s the Financial aid office has the sole discretion to disburse the awards.
* Rajat told everyone that the only criteria he should consider that the student will be registered in the semester.
* Jasmine asked Rajat that whether GPA is the criteria to disburse the fund.
* The total amount of CAD$ 10,000 will be disbursed during this covid-19 situation for graduate students.
* The GRC chair, a secretary and judicial board should be set up for the upcoming council during the next GRC meeting.
* Sandeep asked about that program rep will get the salary instead of honorarium payment.
* Akash asked to follow the GSA compensation policy.
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