**MEETING MINUTES**

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|  | **Meeting:** | General Council Meeting |  |  |  |  |  |
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|  | **Date of Meeting:** | 24th Sept, 2019 | **Time:** |  | 12:00PM to 01:00PM |  |
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|  | **Minutes Prepared By:** | GSA Secretary | **Location:** |  | AW118 |  |
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|  | **1. Meeting Objective** |  |  |  |  |  |  |
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GSA General Council Meeting

**2. Attendees**



Council Members: Rajat Wason (President), Sushant Sharma (VP Internal and External Affairs), Akash Chavda (VP Finance)

Management: Dr. Colin, Dr Quin.

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| 3. Agenda and Notes, Decisions, Issues |
| Topic | **Discussion** |
| Referendum & Resolutions | * All resolutions are signed and up-to-date saved in the google drive.
* Resolution for crediting personal school id cards is pending for signatures.
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| Finance Issues | * Annual return has been filed successfully, and confirmation has been received from corporate registry.
* Annual Return copies has been circulated to Dr Barb, Dean Colin and Akash as well.
* Rajat has spoken with accountant already, he is CPA in terms of Tax returns.
* Rajat asked for an opinion from Dr Colin – whether to file it for both (Federal and Provincial)
* Regarding insurance – GSA council will talk to Dr Barb Liability insurance which cover during events.
* Rajat proposed about tax returns to be done by next week. File return copies to Dr Barb and Dr Colin after tax filing.
* Akash and Rajat met with bank people – they showed the plans offered by bank for different accounts (in context with 10% investment fund account)
* For which 10% money should always come from student’s fee plan, initially GSA will open/start the account with small token of money.
* Dean suggested to opt for one-year plan. Though the new election will be in February 2020, so Dean suggested to opt for redeemable investment account with the flexibility of pulling the money out.
* Dr Colin suggested to speak to independent credit card company for new credit card for GSA.
* A student named Kimberly Burke is the GSA representative for master in environment public health, for MoE – there is one interested student, but he can only come at 4pm for meeting though GSA will ask him to join the meeting via tele conference.
* Dr. Dean suggested to speak with Erin as well for GSA student representative.
* Dr. Colin also asked us to make a resolution to invite and offer to pay something for being GSA student representative.
* Dr. Colin suggested the council to arrange a separate graduate student representative meeting.
* GSA awards – for 2 years – council agreed to stay with these awards to offer to students.
* GSA council and Dr. Colin discussed about increasing the award money depending upon the fund collected during the term.
* Dean gave a feedback for Meet and Greet- Separate session for ISACA or other groups/clubs.
* Dean suggested to Bring students earlier in the event and get them settle before the start of the event.
* Dean Collin suggested to organize follow up event from meet and greet event.
* Also, he suggested to walk into classes in order to know personally invite and motivate graduate student to attend events.
* Jasmine will give update on upcoming events (Halloween or Christmas)
* Innovation launchpad – send invites and making poster as well.
* Regarding ab-GPAC international student residency committee, Dean Colin has suggested to make contact or speak with UBC student associations to know more about the rules/regulations.
* Updating new directors names.
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| Orientation  |   |
| Other Issues  |  |