**MEETING MINUTES**

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|  | **Meeting:** | General Council Meeting |  |  |  |  |  |
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|  | **Date of Meeting:** | 26th Nov, 2019 | **Time:** |  | 12:00PM to 01:00PM | |  |
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|  | **Minutes Prepared By:** | GSA Secretary | **Location:** |  | AW118 | |  |
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|  | **1. Meeting Objective** |  |  |  |  |  |  |
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GSA General Council Meeting

**2. Attendees**



Council Members: Rajat Wason (President), Sushant Sharma (VP Internal and External Affairs), Akash (VP Finance), Jasmine Kaur Gill ( VP Student Life)

Management: Dr Colin, Mr. Quin, Dr Barb.

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| 3. Agenda and Notes, Decisions, Issues | |
| Topic | **Discussion** |
| Referendum & Resolutions | * All resolutions are signed and up-to-date saved in the google drive. |
| Finance Issues | * GSA insurances have been done and policy copies sent to management. * Akash told the council about the next audit of GSA, though the application form for doing audit will be send to all the students. * The potential candidate with the competency and skill will be selected after the interview. * Dean Colin suggested to keep Christine in the loop regarding audit of GSA. * Akash has told Christine about the audit of GSA. * Akash has spoken with Harvinder Singh Dhami, organizer of BSides Security event at NAIT to organize an academic session in January. * Rajat talked about Startup Edmonton who wants to host weekly meeting for MISSM//MISAM students in CUE. * Rajat suggested to collaborate the above two said point into one event for all the graduate students. |
| Orientation | * Dean Colin suggested to make the Schedule for winter 2020 orientation should be sent out to all the new admit students. * He also told to send out reminder latest by 18th Dec 2019 to all the new admit students for the winter 2020 orientation. * Though Location has not been finalized yet for the orientation, the number has gone increased to 200. * Dr barb told the council about the Kelly email regarding the numbers, place to make new students ID, lunch etc. * Rajat explained the schedule of orientation for different department * Interim Dean Dr. Edger and Ola from admission office will give sessions during the orientation day. * Jasmine told the council about the Group Photo for the winter orientation. * The auditorium will likely be finalized for the orientation Winter 2020. * Dr Barb gave numbers on students registered for the courses - 39 MISAM, 265M ISSM degree programs. * Diploma Program - 6 MISAM, 26 MISSM, 1 Physiology assessment. * Dr Barb told the council that 343 total graduate students accepted till date. * Quin suggested to invite to Kelly for next general council meeting in order to be on same page for the winter orientation. |
| Other Issues | * Christmas party on 12th Dec 2019 – The Three Amigos has been booked for the venue. * 12 tickets have been sold till date, but there is concern by students to bring their spouse to the party. * Akash has very well streamlined the ticket money collection for Christmas party. * Once the council hire the professional website developer, the process of the ticket collection will get automated. * Rajat has proposed Harbir Sharma name for the position of ERO for the upcoming election of GSA. * Den Colin asked to drop an email with the name of ERO to official email ID. * Dr Barb told the council about parity YEG motivating women into politics or positions for government. |
| Action items | * For GSA elections – Drop an email to Dean Colin for ERO Harbir Sharma * Winter orientation 2020 – Order more T-shirts and Bottles. * Jasmine to plan the orientation schedule which should in align with the welcome session. |