**MEETING MINUTES**

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|  | **Meeting:** | GSA General Council Meeting |  |  |  |  |  |
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|  | **Date of Meeting:** | July 2, 2019 | **Time:** |  | 12:30PM to 01:30PM | |  |
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|  | **Minutes Prepared By:** | GSA VP Student Life | **Location:** |  | HA 206 | |  |
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|  | **1. Meeting Objective** |  |  |  |  |  |  |
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GSA General Council Meeting

**2. Attendees**



Council Members: Rajat Wason(President), Akash Chavda (VP Finance), Jasmine Kaur Gill(VP Student Life).

Management: Dr. Colin

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| 3. Agenda and Notes, Decisions, Issues | |
| Topic | **Discussion** |
| Referendum & Resolutions | * The meeting was begun by Dr. Colin and he congratulated all the GSA members for the overall success of the Table Tennis Event. * Resolution to pass regarding the debit limit on GSA debit card. |
| Finance Issues | * Dr. Colin asked Rajat about the status of Justin’s work. Rajat said that he needs to check the finance policy. * Dr. Colin asked Rajat and Akash if they think thousand dollars is a justifiable amount for Justin’s work. * GSA President Rajat asked Dr. Colin for being able to use the GSA debit card. * Dr. Colin suggested that GSA should draft a resolution and the let him have a look at it. Also, get input from the bank before finalizing anything. * Also, it was decided that the debit card limit would be set at $500 per month initially. But it could be increased later if need be. * Also, Insurance will be taken for GSA after completion of financial statements. * Dr. Colin said that he would talk to Christine about the status of the reconciliation process. |
| Orientation | * Dr. Colin enquired regarding the preparation for the upcoming fall orientation. He was informed that Jasmine and Rajat have a meeting with Keely Cronin, the director of Student Life and Learning, this afternoon, for the same. * It has been decided that Tom Corcoran, the CUE graphic designer, would be designing and ordering the t-shirts for fall orientation. * Dr. Colin was informed that GSA volunteer t-shirts have been ordered by Tom already. * Dr. Colin said that for the upcoming student fall orientation, the MISSM MISAM coordinator will need to be present there for briefing. * Dean suggested to send an email to Dr. Alison to confirm somebody who will be talking there about the program. * It was decided that Dr. Colin would be sending out RSVP emails to the prospective students where they could provide their t-shirt sizes. * Also, Dr. Colin suggested that the Jasmine and Rajat should look at the previous council’s orientation notes which would help the present council in planning a good orientation. |
| Miscellaneous | * Dean was informed that there would be a meeting with the students of Master of Education coming Friday where GSA will give a brief presentation introducing themselves. * Dr. Colin said that the GSA Council website needs to be updated. * GSA President Rajat asked for suggestions for the Open House that is to be organized in the month of September. * Dr. Colin suggested to get just one table with at least 2 representatives present there and get some handouts for the same. * Dr. Colin was informed that GSA is recruiting volunteers for Airport Welcome booth. * GSA President Rajat informed Dr. Colin that all the GSA Members have signed up for the Buddy Program planned by the International Office * The members would be helping the newcomers in settling down here in Canada. |