

## MEETING MINUTES

<b>Meeting:</b>	General council Meeting		
<b>Date of Meeting:</b>	13 <sup>th</sup> October 2023	<b>Time:</b>	6:00PM – 7:00PM
<b>Minutes Prepared By:</b>	GSA VP Academic & External Relations - Ramya Nekkanti	<b>Location:</b>	GOOGLE MEET
<b>1. Meeting Objective</b>	General Council Meeting		

### 2. Attendees

**Council Members:** Khalid Iqbal (President), Ramya Nekkanti (VP Academic Affairs and External Relations), Shihab Sharar Isa (VP Finance & Services), Kavya Sathya (VP Student Life)

**Management:** None

### 3. Agenda and Notes, Decisions, Issues

Topic	Discussion
General Council Meeting	<ul style="list-style-type: none"> <li>Khalid initiated the meeting asking about the plans for the academic event.</li> <li>Kavya suggested that it is better if Dean sends an email to the graduate students regarding the event.</li> <li>For the event, Khalid communicated with three former students who are now working as IT professionals and one person who is a sessional instructor for MISSAM. He asked them to share their experiences or give a presentation on a particular topic that would assist graduate students in determining their career goals or how to handle interviews.</li> <li>The AGM meeting date needs to be fixed once the budget is finalized.</li> <li>One representative from Master of Education and MSc IT is pending, Khalid emailed Dr. Baidya Saha from MSc IT dept and would be getting an update on Monday.</li> <li>Ramya suggested Khalid to check with the speakers first and then start sending out the surveys to the students asking for their availability and then finalize the event date.</li> <li>Shihab updated that he received an email from insurance company and the amount can be used only if we are out of budget and we don't need to pay the insurance company as it was paid by the last year GSA team.</li> </ul>