

MEETING MINUTES

Meeting:	General council Meeting		
Date of Meeting:	14 th January 2024	Time:	07:30 PM – 08:30 PM
Minutes Prepared By:	GSA VP Academic & External Relations - Ramya Nekkanti	Location:	GOOGLE MEET
1. Meeting Objective	General Council Meeting		

2. Attendees

Council Members: Khalid Iqbal (President), Shihab Sharar Isa (VP Finance & Services), Kavya Sathya (VP Student Life)

Management : None

3. Agenda and Notes, Decisions, Issues	
Topic	Discussion
General Council Meeting	<ul style="list-style-type: none"> Khalid initiated the meeting stating that the AGM meeting went smoothly and asked the team to focus on organizing an event for this month. Kavya put forth the idea of hosting a dinner event during the reading week, preferably between February 17th and 25th. Khalid recommended conducting a poll to determine the most suitable day for students to attend the event. Kavya volunteered to explore restaurant options and determine the optimal choice for the event. Khalid suggested organizing the Cover Letter event in January, to which Kavya agreed. She also mentioned Siddharth's willingness to proceed with it immediately. Khalid stated that experienced individuals led the event last year. Kavya suggested asking Pooja, Siddharth and Omokolade regarding the event. Khalid mentioned that he will check with individuals. For the mock interview event, Khalid proposed scheduling it at the end of February, like the previous year, where someone from Recruitment was invited. Shihab pointed out the absence of anyone in the student success center and suggested Khalid check for potential participants. Kavya proposed considering Carla for a research publishing paper event if no one from the Recruitment center was available for the Cover Letter event. Kavya suggested scheduling the Cover Letter/Resume event for March and focusing on the Research paper publish event at the end of January.

- Khalid committed to reaching out to Carla for the research paper event.
- Khalid proposed making campus recruitment the final event and recommended reaching out to different companies to see their interest in offering job opportunities.
- Kavya recommended scheduling the campus recruitment event at the end of March. Shihab highlighted the Easter holidays falling between March 29th and April 1st.
- Kavya stressed the importance of organizing events sooner to make sure everything is done before the May career fair, especially with the upcoming transition of responsibilities.
- Kavya created a separate spreadsheet for each of the events (Research Paper event), and she suggested we have it in the evening.
- Kavya assigned Ramya to connect with Dana Hospitality regarding the catering.
- Kavya suggested a tentative date of 26th January, Friday evening.
- Khalid mentioned talking about these events with Dr Patrick.
- Everyone agreed to have the meetings on Friday 7/7:30/8pm.