

## MEETING MINUTES

<b>Meeting:</b>	General council Meeting		
<b>Date of Meeting:</b>	19 <sup>th</sup> November 2023	<b>Time:</b>	4:00PM– 5:00PM
<b>Minutes Prepared By:</b>	GSA VP Academic & External Relations - Ramya Nekkanti	<b>Location:</b>	GOOGLE MEET
<b>1. Meeting Objective</b>	General Council Meeting		

### 2. Attendees

**Council Members:** Khalid Iqbal (President), Ramya Nekkanti (VP Academic Affairs and External Relations), Shihab Sharar Isa (VP Finance & Services), Kavya Sathya (VP Student Life)

**Management:** None

3. Agenda and Notes, Decisions, Issues	
Topic	Discussion
GSA Budget Planning	<ul style="list-style-type: none"> <li>Shihab initiated the meeting by saying he had prepared the academic year's budget, and the budget tracker was shared with the team.</li> <li>Shihab instructed Khalid to email Jessica, the chair of the abGPAC, requesting the expenses that must be included in our budget for us to pay the committee from our institution.</li> <li>Additionally, Shihab said that we should speak with Dr. Patrick about the scholarship fund and the amount of money we can allocate for any training. Last year, they set aside \$6,000, of which \$2,500 were really used.</li> <li>Khalid discussed that he had a plan of organizing the mock interview event, which he is still working on.</li> <li>Regarding the budget for events, Ramya added a point that there will be a CARIC event in the month of April, but she said that she would confirm if GSA must spend anything for that event.</li> <li>Shihab discussed that for the Guru Kitchen event, last year they had spent 1100\$ for around 30 students for food alone. The entry fee for the event was 35\$ for each person, out of which GSA paid 20\$ and students spent around extra 25\$ for their food and soft drinks.</li> <li>Khalid stated that he was also planning for a career fair event which would be helpful for the students, where he would like to invite some company to the university.</li> <li>Shihab informed that he spoke to the program representative of Psychology, Margaret, where she raised a concern that insurance was not included as a part of their fees. So, GSA is planning to focus on this concern and discuss it with the dean.</li> </ul>

- Shihab asked the team regarding the training expenses and Khalid mentioned that we can check with Pooja or someone from ISACA for their suggestions.
- Team is planning to set an AGM meeting either on 8<sup>th</sup> or 11<sup>th</sup> December and will be sending out emails to the students accordingly.